







Horsham Football Club Risk Assessment v10



Date	12 April 2021	Assessed by:	Colin Young	Position:	Horsham FC Covid-19 Officer
RA number	Covid-19 v10	Next review date:	17 May 2021		

Who might be harmed:				
Officers	Players	Volunteers/staff	Coaches	Others
✓	✓	✓	✓	Spectators Facility hirers *

* All safety measures will be taken for hirers, although hirers will also be expected to maintain their own equivalent protocols and risk assessment

PPE (insert ✓)		Known Hazards (insert ✓)	
			
✓ (widely available)	✓ (limited to specific roles)		

Equipment required:
<ul style="list-style-type: none"> • D10 disinfectant solution and bucket for warm up and match equipment (including footballs), bar surfaces, deep-cleaning and tea hut • First aid, PPE as per the FA First Aid Guidance • Hand sanitisers supplied at the Club pitch entrances and exits • Soap and sanitisers for the toilets (hand dispenser and wall mounted) • Face masks and visors • Sanitising 'fogger' for goals, corner flags and generally • Chain link/posts and crowd barriers/pitch and queuing systems with rubber spot disks for distancing in queues • Social distancing markers around pitch fencing and keep left directional arrows on paving

Date: 12/04/21

V:10

RA: Horsham Football Club

Next review date: 17 May 2021

Important to note that the probability of contracting COVID 19 is further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place



Horsham Football Club Risk Assessment v10



Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Access control	Infection risk of Covid-19	Likely	Moderate	High	<ul style="list-style-type: none"> Manned access control will be managed by stewards controlling access via the turnstiles. Distance markers on the approach to turnstiles NHS Test & Trace requirements will be met by advance data collection for season-ticket holders and pre-purchased tickets. Anyone else will be required to provide their contact details using (a) the NHS Test & Trace app, or (b) a paper record. Anyone refusing to provide this data will be refused entry. Player and official access will also be controlled by stewards checking and/or recording names against a visitor-provided list etc. (as appropriate in the absence of attestation sheets for visiting teams) A one-way system will operate around the ground as far as reasonably practicable with social distancing markers in place. PPE will be provided if medical assistance is required and social distancing is not possible. Matchday stewards will monitor one-in-one-out usage of turnstiles. Floor markings, signage and stewards will be in place to promote social distancing while queueing. Covid-19 Officer will adopt a peripatetic role on matchdays. Hand sanitiser will be provided before entering the ground, while inside the ground and on exiting the ground. Signage inside the stadium will provide guidance and reminders of social distancing measures. Regular matchday PA announcements will promote rules and good practice at five-minute intervals before the game and at half time and also during appropriate breaks in play. Trained, competent and fully briefed operatives will be in place. An FAQ list for staff and volunteers will be maintained. Any person refusing to follow Horsham FC's safety rules or the reasonable instructions of stewards, officials or staff will be asked to leave. 	Possible	Moderate	High
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating

Date: 12/04/21

V:10

RA: Horsham Football Club

Next review date: 17 May 2021

Important to note that the probability of contracting COVID 19 is further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place



Horsham Football Club Risk Assessment v10



H&S arrangements and First Aid	Infection risk of Covid-19	Likely	Moderate	High	<ul style="list-style-type: none"> • Medical and PPE provision is available at the ground • First aiders are advised to wash their hands after providing treatment and record the name, date and treatment provided for the NHS track and trace process. • A suitable sanitisation process is in place for stadium touch points. • Signage regarding handwashing and social distancing is displayed. • Handwash and sanitiser are available. • A quarantine room (the First Aid Room) has been allocated which has direct access to the outdoors and first aid including sanitising equipment. • Emergency evacuation procedures have been reviewed alongside the fire risk assessment. • Supporters will be required to wear facemasks in accordance with any government guidelines in place at the time. 	Possible	Moderate	High
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Break times/ half time	Infection risk of Covid-19	Likely	Moderate	High	<ul style="list-style-type: none"> • Changing rooms will be available up to one hour before each match for players, management and officials. Maximum of 6 players using the changing rooms at any one time • Players will be reminded to make social distancing a priority during any breaks. • Players will be asked to bring their own named hand sanitiser, face masks and sun cream for their training or match session which are to be used before, during and after any break. • Players will be provided with identifiable water bottles which will be subject to high temperature dishwasher cleaning after use. • Volunteers/staff will be reminded of social distancing. • The players pitch entrance area will be managed by stewards to ensure players/officials and supporters do not mingle. • Players and coaching staff to restrict numbers in the changing rooms to the minimum levels to maintain social distancing where possible, to wear face masks where this is not possible, and to spend as little time as possible in the changing rooms (Please see "Changing rooms/showers" section below). 	Possible	Moderate	High
Activity	Task Specific Hazards(s)	Probability				Rating		

Date: 12/04/21

V:10

RA: Horsham Football Club

Next review date: 17 May 2021

Important to note that the probability of contracting COVID 19 is further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place



Horsham Football Club Risk Assessment v10



Activity	Task Specific Hazards(s)	Probability	Severity	Rating		Probability	Severity	Rating
Toilets	Infection risk of Covid-19	Likely	Moderate	High	<ul style="list-style-type: none"> Toilets will be open for 30 minutes before and 30 minutes after training and matches All surfaces will be cleaned top-to-bottom on a regular basis with sanitising cleaner in accordance with an approved schedule. Toilets will have a one-way system and a maximum of two users at a time in each facility. Floor markings and signage will be in place to promote social distancing while queueing. During pitch opening times, the toilets will be checked hourly for sanitising consumables as required. Availability of toilets will be restricted to the minimum required to meet the needs of those attending. Key touch-points will be cleaned regularly with D10 spray. 	Possible	Moderate	High
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Spectator stands and terracing	Infection risk of Covid-19	Unlikely	Moderate	Moderate	<ul style="list-style-type: none"> Social distancing will be maintained in all areas, including seated stands, terraces and other areas in the stadium in accordance with government guidelines in place at that time. Regular matchday PA announcements will promote rules and good practice at five-minute intervals before the game and at half time and also during appropriate breaks in play. Seating availability will be managed to promote social distancing. Standing stands to be sectioned-off to promote social distancing. All stands will be monitored by stewards during matches. Covid-19 signage will be placed at strategic points around the stadium. 	Possible	Moderate	High
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Competitive match play and training	Infection risk of Covid-19	Possible	Moderate	High	<ul style="list-style-type: none"> Horsham FC is affiliated with the County Football Association. Safety briefings prior to competitive activities will be provided, reminding participants of the FA 'Code of Behaviour' and the requirement for social distancing during breaks in play. Pre-match handshakes will not happen. Instead players will be asked to hand-sanitise before kick-off. 	Possible	Moderate	High

Date: 12/04/21

V:10

RA: Horsham Football Club

Next review date: 17 May 2021

Important to note that the probability of contracting COVID 19 is further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place



Horsham Football Club Risk Assessment v10



					<ul style="list-style-type: none">• Team talk huddles will not take place. Team talks can take place, as long as social distancing is observed and held outdoors where possible.• Warm-ups/cool-downs must always observe social distancing.• Coaches, other team staff and substitutes are allowed, but must also always observe social distancing on the touchline and dug-outs. Social distancing must also be observed during interactions when a substitution is being made. Additional seating will be provided to allow for social distancing.• Match preparation meetings by officials should be held (method to be agreed with the senior official)• Set plays – free kicks: Referees and coaches should encourage players to get on with the game and not unnecessarily prolong set play set-up, such as defensive walls.• Set plays - corners should also be taken promptly to limit prolonged close marking and goal posts will be wiped down before matches, after matches and at half time.• Goal celebrations are to be avoided.• Interactions with referees and assistant referees should only happen with players observing social distancing.• Footballs should not be handled unless for throw-ins, and if the ball goes outside of the pitch confines then it should be sanitised before re-entering play and an alternative sanitised ball used to help the game flow. Use of feet instead of hands where possible.• Goalkeepers to disinfect their gloves regularly.• Technical area will have additional seating provided to allow for social distancing to take place.• The Club physiotherapist (or other nominated official) attending an injured player will wear suitable PPE, dealing with any issue with the minimum contact possible.• Social distancing to be maintained by anyone entering or exiting the field of play.			
--	--	--	--	--	---	--	--	--

Date: 12/04/21

V:10

RA: Horsham Football Club

Next review date: 17 May 2021

Important to note that the probability of contracting COVID 19 is further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place



Horsham Football Club Risk Assessment v10



Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Changing rooms/ Showers	Infection risk of Covid-19	Possible	Moderate	High	<ul style="list-style-type: none"> Changing Rooms are available for players, management and officials All players/coaches/match officials are requested to shower at home after matches. All surfaces will be cleaned top-to-bottom on a regular basis with sanitising cleaner in accordance with an approved schedule. Changing room windows will be kept open to allow for ventilation. Maximum of 6 people allowed in any main changing room at any one time. Maximum of 2 people allowed in officials changing room at any one time 	Unlikely	Moderate	Moderate
Activity	Task Specific Hazards(s)	Probability	Severity	Rating	Severity	Probability	Severity	Rating
Travelling, car parking and external areas outside the football ground	Infection risk of Covid-19	Low	Moderate	Moderate	<ul style="list-style-type: none"> All participants will be reminded of the need to comply with the latest government legislation for travelling to and from matches. Users of the Park & Ride car park and the stadium parking area will be reminded to maintain social distancing and follow government guidelines. The Club will not authorise the sharing of vehicles unless by family members, but will advise participants of the importance of vehicle hygiene, personal hygiene, ventilation and face masks should a situation arise where it may occur. 	Low	Moderate	Moderate
Activity	Task Specific Hazards(s)	Probability	Severity	Rating	Severity	Probability	Severity	Rating
Clubhouse and storerooms	Infection risk of Covid-19	Likely	Moderate	High	<ul style="list-style-type: none"> Clubhouse and storerooms remain closed for access by all, with a separate risk assessment for clubhouse opening. All surfaces will be cleaned top-to-bottom on a regular basis with sanitising cleaner in accordance with an approved schedule. Whenever the clubhouse or other serving areas are open, all staff, volunteers, officials, players, supporters etc. must wear facemasks at all times unless seated. Where anyone is seated in the clubhouse, table service only will be in operation. Where maintenance work is being carried out, social distancing measures will be put in place, and where this may not be possible, face masks will be provided. A maximum of three people will be allowed in the club office at any one time 	Likely	Moderate	High

Date: 12/04/21

V:10

RA: Horsham Football Club

Next review date: 17 May 2021

Important to note that the probability of contracting COVID 19 is further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place



Horsham Football Club Risk Assessment v10



Ensure that you always follow social distancing measures. If you are unsure of any processes, then please ask.

RISK MATRIX		Severity				
		1: Insignificant	2: Minor	3: Moderate	4: Major	5: Catastrophic
Likelihood	A: CERTAIN (> 90%)	Moderate	High	EXTREME	EXTREME	EXTREME
	B: LIKELY (50 to 90%)	Moderate	Moderate	High	EXTREME	EXTREME
	C: POSSIBLE (20 to 49%)	Low	Moderate	High	EXTREME	EXTREME
	D: UNLIKELY (5 to 19%)	Low	Low	Moderate	High	EXTREME
	E: RARE (<5%)	Low	Low	Moderate	Moderate	High

Date: 12/04/21

V:10

RA: Horsham Football Club

Next review date: 17 May 2021

Important to note that the probability of contracting COVID 19 is further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place